

SESSION PLAN: LIGHTNING TALK PRESENTATIONS (N=3)

Time: 50 minutes **Presenters:** Presenter 1, Presenter 2, Presenter 3 **Location:** Main Zoom room

Facilitator: TBD

Notes: [Staff member] will project the master slide deck and give each presenter remote control of slide advancement. [Timekeeper] will project a timer on a screen and can also chat [Facilitator] and the presenting speaker when they have 5 minutes left in their presentation (send at the 5-minute mark) and 1-minute remaining (send at the 9-minute mark). Each presenter will have up to 5 minutes for Q&A (15 minutes total for presentation + Q&A) so if any presenter goes over time this will cut into their Q&A (e.g., if they present for 12 minutes, they will have up to 3 minutes for Q&A).

Session Agenda:

3 minutes	[Staff member] welcomes people back from the break and introduces the session. - Today we'll be hearing from three of the seven PIs in our K-12 Teachers & Classrooms portfolio, which is designed to yield new knowledge about K-12 learning environments that foster inclusion and learning mindsets - Note that one year ago these PIs shared an overview of their projects just a few months after they received funding, and now they will be sharing an update on progress and their initial analyses. - Also note connection to the theme of practice-responsive research as all of these projects are rooted in classroom practice and curriculum and the findings have implications for classroom practice and aligned policies. - Each of the three PIs presenting today will have up to 10 minutes to share some initial findings from their projects and then will have up to 5 minutes to answer clarifying questions from attendees. - Introduce the facilitator. - The [facilitator] shares any initial framing remarks (e.g., they are excited to learn from these PIs today to have an opportunity for this community to give them feedback) and introduces [Presenter 1].
10 minutes	Presenter 1 presents slides
5 minutes	Clarifying questions for Presenter 1
3 minutes	[Facilitator] asks attendees to take 2 minutes to share any additional thoughts that respond to [Presenter 1's] feedback questions.
2 minutes	Transition - [Facilitator] introduces [Presenter 2]

Commented [1]: This timing can be customized as needed based on the numbers of presenters you wish to feature. Using our timing breakdowns, each additional presenter will add around 20 minutes to the overall session timing.

Commented [2]: These notes reflect SERN's virtual context in 2020. These notes should be updated to reflect your meeting context/design.

Commented [3]: These introductory remarks should be customized as needed to introduce the lightning talks.

Commented [4]: In introducing this framing, it is helpful to contextualize where the session sits within the broader arc of the learning journey and explicitly discuss how it speaks to the theme.

10 minutes	Presenter 2 presents slides
5 minutes	Clarifying questions for Presenter 2
3 minutes	Facilitator asks attendees to take 2 minutes to share any additional thoughts that respond to Presenter 2's feedback questions.
2 minutes	Transition – Facilitator introduces Presenter 3
10 minutes	Presenter 3 presents slides
5 minutes	Clarifying questions for Presenter 3
3 minutes	Facilitator asks attendees to take 2 minutes to share any additional thoughts that respond to Presenter 3's feedback questions.
1 minute	Facilitator thanks presenters, explains we'll be transitioning into small group breakouts and people will receive a notification to join their breakout rooms. We'll have about 30 minutes in these groups before coming back together to close out the day.